

**DETERMINATION
BY A STATE OR COUNTY APPOINTING AUTHORITY
AS REQUIRED BY G. L.C.268A ' 6, 13**

State and county employees must submit the original disclosure to their appointing authority and a copy to the State Ethics Commission as soon as a matter arises which would require their participation as a state or county employee in violation of section 6 or 13 of Chapter 268A.

Name of employee:	
Title or Position:	
Agency/Department:	
Agency Address:	
Office Phone:	
Name and Title of Appointing Authority:	
Particular matter involved (Attach additional pages if necessary):	
Financial interest involved (Attach additional pages if necessary):	
Determination by appointing authority: (check appropriate response)	a. assigned the particular matter to another employee, or b. assumed responsibility for the particular matter, or c. determined that the interest is not so substantial as to be deemed likely to affect the integrity of the services which the Commonwealth or the county may expect from the employee.
Comment (Attach additional pages if necessary):	
Appointing Authority Signature:	
Date:	

**File copy with:
State Ethics Commission
One Ashburton Place, Room 619
Boston, MA 02108**

Attach additional pages if necessary.